**TFSCB Grant No. TF0A4096**

**for**

**Strengthening Evidence-Based Policymaking with Education Statistics and Analysis Project**

**Terms of Reference for the consultancy services**

**"PISA preparation expert"**

1. **PROJECT BACKGROUND**

Ukraine obtained financial assistance from the International Bank for Reconstruction and Development ("World Bank"), acting as the holder of the grant funds of different "Donors" within the framework of the Target Fund for Statistical Capacity Building III (TFSCB-III:TF070561) in the amount of USD 340,000.00 ("Grant") for the Strengthening Evidence-Based Policymaking with Education Statistics and Analysis Project ("Project"). The Grant includes 3 components: Component 1: Development of the integrated Education Management Information System (EMIS); Component 2: Preparation to the participation in the Programme for International Student Assessment (PISA); Component 3: Institutional capacity building.

The project is implemented by the Institute of Educational Analytics (IEA) under the overall supervision of the Ministry of Education and Science of Ukraine.

Implementation of the Grant is governed by the documents of the TFSCB Grant No. TF0A4096 and by the Resolution of the Cabinet of Ministers of Ukraine No. 153 "On Creation of a Unified System for the Engagement, Use and Monitoring of International Technical Assistance" dated February 15, 2002, and other legal acts of the Cabinet of Ministers of Ukraine, IEA and MES orders.

1. **ASSIGNMENT**

PISA preparation expert (hereinafter – "the Consultant") will ensure professional and expert support to the IEA specialists on sampling the participants within the framework of Ukraine's participation in PISA 2018 and carry out a series of trainings on methodological and practical aspects of this matter within the framework of the IEA specialists capacity building.

1. **SCOPE OF SERVICES**

The Consultant is expected to perform the following tasks:

1. Professional and expert support (providing the necessary advice, expert assistance in participants sampling, verification of the sample accuracy , and other related tasks);
2. Carrying out one training (workshop) for the IEA specialists on the topic "Methodological fundamentals and principles of forming the participant sample considering the specifics of the national education systems".
3. Other tasks necessary to prepare the representative sample of the participants within the framework of Ukraine's participation in PISA 2018.
4. **DELIVERABLES AND REPORTING**

The Consultant will report to the Project Coordinator. The Consultant will need to provide the following documents in English and perform the following activities within the below deadlines:

1. Interim reports according to the sampling assignment schedule, containing the analysis of the data for the sample basis, its stratification, determining national target group, specification of educational facilities and categories of students subject to the survey, as well as other remarks and recommendations on performing the tasks related to representative sampling for PISA 2018 in Ukraine – one report per each 2 months of the consultant work.
2. Carrying out training on the topic "Methodological fundamentals and principles of sampling the study participants considering the specifics of the national education systems" for the IEA specialists and providing methodological and guidance materials – in 3 months after contract signing.
3. Final report based on the assignment results – in 5.5 months after the contract signing.
4. **RESOURCES PROVIDED TO THE CONSULTANT**

* All the necessary legislative documents regulating Ukraine's participation in PISA 2018;
* Access to the database which forms the basis for sampling;
* Methodological and other guidelines related to the representative sample organization within PISA study.

1. **QUALIFICATION REQUIREMENTS**

* Higher education in statistics or related fields;
* Experience of sampling preparation for a PISA study and/or participation in other international OECD comparative studies;
* Experience in the organization of the national and international educational measurements;
* Experience of participation in the international education and donor projects would be an advantage;
* Fluent English, including the knowledge of terminology related to the assignment;
* Fluent Ukrainian and/or Russian is an asset.

1. **LOCATION, TIMEFRAME AND REMUNERATION**

The services will be provided on the remote basis via Email, Skype and, if necessary, other remote communication software. The planned timeframe is 6 months after contract signing (May – October 2018).

The Consultant remuneration amount and instalments will be determined on the basis of negotiations with the selected individual consultant.

Applicants should send the Expression of Interest in English at the address [aszhyganov@gmail.com](mailto:aszhyganov@gmail.com) and [a.litvinchuk@iea.gov.ua](mailto:a.litvinchuk@iea.gov.ua), indicating in the subject "TFSCB-IC-14: "PISA preparation expert".

The application deadline is April 17, 2018. Competitive selection of the Consultant will be conducted in accordance with the World Bank procedures described in the World Bank's Procurement Regulations for Borrowers (July 2016).